



Subject: Time window for LKW in HAUK s.r.o. from 1. 1. 2017

Due to so much LKW in our company, we have to start with plan unloading and loading all LKW in our warehouse **17. Listopadu 312, 54954 Police n. Met, Czech Republic**. For unloading and loading was create special „online“ web system for reservation time window.

Booking procedure time window:

- All LKW coming to the company HAUK (outside LKW in the concept of JDC, trucks up to 5 tons, small passenger cars, transport services PPL, DPD, etc.) have to reservation time windows for loading and unloading. Time windows are set each 45 minutes with the fact that LKW unload and load must book 2 time slots (= 90 minutes). This may be necessary crossings in the warehouse because of the loading / unloading containers, or various loading / unloading warehouses at the company's HAUK s.r.o.
- Logging to the time windows reservation system is possible on: <https://hauk.timeslotcontrol.com/>. For subscribe (registration) to the system is necessary to send the following information to the email address jiri.vlcek@hauk.cz , after that, you will received to your email registration information and password.
 - **Full name**
 - **Company**
 - **Contact email + Contact phone**
- Short picture instructions for making reservation time window can be found here: http://hauk.cz/soubory/stranky/soubory/stranky_soubory-52.pdf;
- In urgent case, you can contact directly our warehouse on email address: prijem@hauk.cz and copy to expedice@hauk.cz,
- Due to the large amount of incoming LKW to HAUK company, it is recommended to book time windows in advance. It is also possible to arrange a permanent reservation time windows for the days, times and hours.